

*Perry L. Kamel, M.D.*  
*737 North Michigan Avenue, Suite 620*  
*Chicago, Illinois 60611*  
*Fax: 312.573.9636*  
*312.573.9626*

**PLENVU COLONOSCOPY INSTRUCTIONS**

**APPOINTMENT DATE:** \_\_\_\_\_ **APPROXIMATE START TIME:** \_\_\_\_\_

**Location and Check-In:**

The GI lab is located at 259 E. Erie, Suite 1600, Chicago, IL 60611, Lavin Pavilion. Take the elevators to the 16<sup>th</sup> floor. **Check in for your procedure at least 1 hour before your approximate start time. Expect to stay in the GI lab for at least three hours.**

**Parking:**

Parking is available in the Lavin Pavilion and can be accessed from either Erie Street or Ontario Street. **Be sure to bring your parking ticket with you to be validated.**

**Colonoscopy:**

Colonoscopy is an examination that enables Dr. Kamel to view the lining of the rectum and colon. A colonoscope is a thin flexible tube with a tiny video camera on the end. Complications with colonoscopy are very uncommon. One possible complication of polyp removal is severe bleeding. A tear in the lining of the colon may occur. Both of these complications require hospitalization and, possibly, surgery. Please discuss possible complications with Dr. Kamel.

**Preparing for Colonoscopy:**

Inform Dr. Kamel if you have an **ICD (implantable cardioverter defibrillator)** and if you are on any of the following medications: **anticoagulants (blood thinners), insulin or oral diabetes medications approximately one week prior to your scheduled procedure.** The dosage of these medications will need to be adjusted or discontinued. Your other medications can be continued. On the day of your colonoscopy, take all of your routine medications with sips of water. Tylenol or acetaminophen is perfectly safe to take prior to your colonoscopy.

**Complete the GI Lab Patient Questionnaire and GI Laboratory At-Home Medications List forms** and bring them with you to the GI Lab on the day of your colonoscopy.

**Diet:** Seven days prior to your colonoscopy, stop eating all seeds, nuts and corn.

**Clear Liquid Diet:** *The following diet should be taken for the entire day before--not just 24 hours prior to your exam--and continued up to 2 hours prior to your colonoscopy:* water, coffee/tea (a small amount of cream or milk is allowed), soft drinks, clear fruit juices (such as white cranberry juice, white grape juice, apple and lemonade), Jello® (with no solid fruit in it, popsicles, broth or bouillon. No red or purple.

**DO NOT EAT OR DRINK ANYTHING DURING THE 2 HOURS PRIOR TO YOUR COLONOSCOPY, INCLUDING SUCKING ON CANDY OR CHEWING GUM.**

**PLEASE FOLLOW THE PLENVU 2-DAY SPLIT-DOSING INSTRUCTIONS AS FOLLOWS:**

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## PLENVU 2-DAY SPLIT-DOSING INSTRUCTIONS

EVENING 	MORNING 
<p>DOSE 1</p>  <p>MANGO FLAVOR</p>	<p>WAIT APPROXIMATELY <b>12 HOURS</b> FROM THE START OF DOSE 1</p>  <p>FRUIT PUNCH FLAVOR</p>

Note: actual solution is clear.

For each dose:

Mix contents of dose pouch(es) with at least 16 oz of water and drink slowly within 30 minutes

Refill container with at least 16 oz of clear liquid and drink within 30 minutes

PLENVU can be refrigerated, but must be taken within 6 hours after it is mixed with water

- Patients should consume additional clear liquids of their choice throughout the prep process
- Patients should stop drinking liquids at least 2 hours before colonoscopy

**Once you are finished with the 2<sup>nd</sup> dose of the prep, NOTHING BY MOUTH during the 2 hours prior to the procedure, including sucking on candy or chewing gum.**

If you cannot tolerate the Plenvu Solution, or if you are not passing clear yellow liquid after completing the Plenvu Solution, call Dr. Kamel's office at 312.573.2457, or his answering service after hours at 312.649.2952, to speak to Dr. Kamel.

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**During Colonoscopy:**

Dr. Kamel will explain the examination and answer any questions you may have. You will be given pain and sedative medications through an IV to keep you comfortable. The colonoscope will be inserted into your rectum and gently advanced through the colon. The colonoscopy procedure usually lasts 30 minutes and is well tolerated. Any discomfort that takes place usually comes as a bloating feeling when the physician adds air into the colon to expand the folds of the colonic tissue for easier viewing, or a cramping feeling when the colonoscope is advanced around the curves of the large intestine.

**After the Colonoscopy:**

You will be monitored after the procedure in the recovery area for a minimum of 1 hour. Dr. Kamel will discuss your test results with you. Biopsy results take several days to return, and Dr. Kamel will discuss them with you by telephone. **You absolutely cannot drive until the following day, and an adult must accompany you home. You may not walk, take a taxi, or any public transportation home unless you are accompanied by a responsible adult.**

If you do not have an adult to accompany you home, you can arrange a ride home with Illinois Medi Car through Superior Ambulance Company by calling 312.926.5988. Hours of Operation are Monday through Friday 7 a.m. to 7 p.m. Arrangements should be made before the day of your procedure but they can be made the day of the procedure. At times, Illinois Medi Car will take two patients home at the same time with the same Medi Car, however, this does not happen frequently.

Illinois Medi Car rates are \$25 as a flat rate just to take the service. A \$2.50 per mile will be charged in addition to the \$25 flat rate for every mile travelled. Payment is required at the time of service with cash or credit card. Any questions or concerns about a bill from Illinois Medi Car can be directed to Celeste Basom at 630.854.1364.

**• Service area:**

- o North – 5600 Bryn Mawr Avenue
- o West – 2400 Western Avenue
- o South – 47th Street

If you have made Illinois Medi Car arrangements for your discharge home, please inform the GI Lab staff on the day of your procedure.

You may do light activity for the remainder of the day. It is important for you to recognize signs and symptoms that should be reported to your physician, which are: severe abdominal pain, fever (above 100.5°), chills or severe rectal bleeding. Some scant bleeding may occur. Please be aware you will receive written discharge instructions before leaving the GI Lab.

**You can speak to Dr. Kamel if you have any questions or concerns after returning home, either at the office 312.573.2457, or after hours at 312.649.2952.**

## GI LAB PATIENT QUESTIONNAIRE

Refer to Reminder below before completing this form. Thank you for choosing Northwestern Memorial Hospital for your GI Lab procedure. **Please fill out this form and bring it with you the day of the procedure.** Please answer each question. This allows us to provide you with the best possible care.  
 (Please print)

Patient Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Date of Procedure \_\_\_\_\_

Name of Primary Care Physician \_\_\_\_\_ Fax Number \_\_\_\_\_

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

**Procedure and Related Information:** \* Procedure normally requires sedation

- |  |  |
|--|--|
| <input type="checkbox"/> Flexible Sigmoidoscopy                        | <input type="checkbox"/> ERCP*                                   |
| <input type="checkbox"/> Colonoscopy*                                  | <input type="checkbox"/> Liver Biopsy*                           |
| <input type="checkbox"/> Upper Endoscopy (EGD)*                        | <input type="checkbox"/> Esophageal/Rectal/Small Bowel Manometry |
| <input type="checkbox"/> Endoscopic Ultrasound/Fine Needle Aspiration* | <input type="checkbox"/> 24-hour Ambulatory pH Study             |
| <input type="checkbox"/> Other _____                                   |  |

Reason for visit? \_\_\_\_\_

Please list the date of your last colonoscopy \_\_\_\_\_ (Month) \_\_\_\_\_ (Year)

Please list the date of your last upper endoscopy (EGD) \_\_\_\_\_

When was the last time you ate solid food? Date \_\_\_\_\_ Time \_\_\_\_\_

When was the last time you drank liquid? Date \_\_\_\_\_ Time \_\_\_\_\_

If your test required a bowel preparation, what preparation did you take? \_\_\_\_\_

Did you complete the preparation?  Yes  No—how much did you complete? \_\_\_\_\_

On the day of your procedure, will you have any of the following: (Please circle) Dentures, Removable Bridgework, Glasses, Hearing Aide, Walker, Cane, Wheelchair, Prosthetics, Other \_\_\_\_\_

**Family/Friends/Transportation:**

Who will be waiting for you during the procedure and/or taking you home afterwards?

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Daytime contact number(s) \_\_\_\_\_

Verified by Admitting Nurse \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

**Reminder: Per NMH Policy, after receiving any amount of sedation, you MUST have a responsible adult accompany you home after your procedure. You will not be discharged for any reason without an escort.**

- If the admitting staff cannot verify your ride home, your procedure will be cancelled.
- You may not walk or take a cab/Uber/CTA home.
- You may not leave the GI Lab unaccompanied for any other appointments you have within NMH.

If your home is within the set service area of Superior Ambulance Company, you may make arrangements for them to take you home for an additional fee (contact Superior for pricing). If you would like to arrange this service, please call 312.926.5988 to make arrangements. Payment will be required at the time of service.

**Do you take?**

**YES NO**

- Sleeping or Anti-anxiety Medications, Sedatives
- Aspirin or Non-steroidal Anti-inflammatory Drugs

**YES NO**

- Prescribed Anticoagulants, Blood Thinners  
Last Dose Taken (Date \_\_\_\_\_ Time \_\_\_\_\_ )
- Insulin or pills to control your blood sugar

**Past/Present History:**

**YES NO**

- Are you currently experiencing pain? \_\_\_\_\_  
Is your pain chronic? \_\_\_\_\_ Location \_\_\_\_\_  
Please rate your pain – 0 (no pain) to 10 (worst pain) \_\_\_\_\_
- Have you or has anyone in your family ever had reactions to the medications given to you during any procedures or surgery? \_\_\_\_\_  
Please describe \_\_\_\_\_
- Allergies (such as drug, food, latex): Please list \_\_\_\_\_  
Reaction \_\_\_\_\_
- Have you experienced a fall in the last 12 months? Please describe \_\_\_\_\_
- Have you ever fainted, felt dizzy or nauseous after having your blood drawn or an IV started?
- Diabetes: If yes, do you take insulin or pills? \_\_\_\_\_
- Did you take your blood sugar level the day of your procedure? \_\_\_\_\_  
Time taken and results \_\_\_\_\_
- High blood pressure: Is your blood pressure controlled by medication? \_\_\_\_\_
- Do you take antibiotics prior to medical or dental procedures? Antibiotic and dose \_\_\_\_\_
- Heart problems \_\_\_\_\_
- Heart pacemaker, implanted cardiac defibrillator \_\_\_\_\_
- Lung disease: (such as Asthma, Emphysema) \_\_\_\_\_
- Sleep apnea \_\_\_\_\_
- Cancer – Location \_\_\_\_\_
- Kidney disease \_\_\_\_\_
- Neurological problems: (such as seizures) \_\_\_\_\_
- Gastrointestinal disease or symptoms: (such as reflux, Crohn's Disease, ulcerative colitis) \_\_\_\_\_
- Liver disease: (such as cirrhosis, hepatitis) \_\_\_\_\_
- Glaucoma \_\_\_\_\_
- I smoke/use tobacco products. If NO: Do you have a history of use? (circle one) YES / NO  
If YES or HISTORY: Amount per day \_\_\_\_\_ For how many years \_\_\_\_\_
- Alcohol/substance use: How much per day? \_\_\_\_\_ Last drink \_\_\_\_\_
- Have you had a hysterectomy? \_\_\_\_\_  
For women ages 12–50, when was the first day of your last menstrual period? \_\_\_\_\_
- Are you pregnant or trying to become pregnant? \_\_\_\_\_
- Is there a possibility that you might be pregnant? \_\_\_\_\_
- Other (such as arthritis, blood disorders, HIV, infectious diseases, breast feeding) \_\_\_\_\_
- Do you follow a special diet for medical reasons? (For example, gluten-free) \_\_\_\_\_

Please list your surgeries \_\_\_\_\_

Patient Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Signature of Admitting Nurse \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Reviewed by Physician Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_



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**FINANCIAL POLICY**

Your insurance statement consists of two parts--a patient portion and an insurance portion. When an insurance company is responsible for medical services, you are responsible only for the patient portion. However, when an insurance carrier delays, or withholds payment, both the insurance and the patient portion become your responsibility.

In the absence of insurance carrier payment, our office policy is to bill your credit card for payment in full. We will do our best to work with all insurance carriers.

When your account has gone beyond a 90-day limit, it is extremely important that you speak with your insurance carrier concerning payment. If the insurance carrier eventually pays for medical services, we will refund the charges we have made on your credit card.

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**Send To:** Perry L. Kamel, M.D., S.C.  
737 North Michigan Avenue  
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Credit Card Information (please print):

Name of Card Holder: \_\_\_\_\_  
Last First MI

Name of Patient: \_\_\_\_\_  
Last First MI

Name of Card: \_\_\_ VISA \_\_\_ MASTERCARD \_\_\_ DISCOVER \_\_\_ AMERICAN EXPRESS

Card Number: \_\_\_\_\_

Expiration Date: Month (00) \_\_\_\_\_ 20\_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

Home Billing Address: \_\_\_\_\_

Billing Address (if different): \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

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**PERRY L. KAMEL, M.D., S.C., FINANCIAL POLICY**

**ILLINOIS STATE LAW** requires insurance carriers to pay claims within 30 days of receipt. Many insurance carriers have been very slow in reimbursing physicians for medical services and are therefore not in compliance with these regulations.

Perry L. Kamel, M.D., S.C., has instituted a policy addressing unpaid charges which have been submitted to your carrier. If your account is three (3) months or more past due, it may become your responsibility to pay the remaining portion, which will appear on your patient account statement. We will contact you prior to making a charge to your personal credit card for outstanding balances beyond three months. If your insurance company forwards payment after you have paid your balance, we will gladly credit your account.

We suggest that you monitor your personal account with us very closely and follow the balance as it ages beyond thirty days, at which time you should call your insurance company and request a "claim status report".

- Keep in mind the following points when speaking with the insurance claim manager:
- Identify the date of service for the unpaid claim
- Record and retain the date that you called the insurance company
- Record and retain the name of contact with the insurance company
- Identify and correct the problem causing payment delay
- Verify that the insurance company has the appropriate billing information including:
  - Full name of insured
  - Full address of insured
  - Guarantors name of policy
  - Social security number for the guarantor
  - Correct billing address for your policy
  - Insurance policy number

Ask the claims manager when you can reasonably expect a reimbursement and correction of the problem.

Follow up periodically with the same person to ensure activity occurs on your personal account.

**Please complete the credit card information sheet in order to ensure proper continuity of care within our practice. When your insurance carrier is holding or denying payment for medical services rendered, it is best if you call them directly with your concerns and questions.**

**Whether or not you have insurance or are self-pay, payment of any account balance is due within thirty (30) days of receipt of your billing statement. If any balance on your account is over ninety (90) days past due, your account will be in default and referred to a collection agency. In the event of default, the patient will be responsible for costs of collection and attorney's fees. Payments can be made by phone or mail. We are working on online payments at this time.**